

# DDCA Tech Judges Committee

Minutes: October 22nd, 2006

## \*Committee Welcome

-Introduction/ attendance: Karalee, Cori, Christine A, Pam D, Tyra H, Alex B, BJ Cerny, guest: Ally Britton, Julie Divine, Lea Robertson

## \*Handbook Rules review/discussion

-Chain of command: reviewed committee make-up, and list of current judges

-Handbook changes/discussion: now called TECH Committee & TECH Judges to reflect the new responsibilities that we will be taking on: Stunting and Safety.

-NFHS Rule book: Reviewed general stunting rules, confirmed the list of "exceptions" that we will be asking OSAA for. Rule Interpretations to be distributed after OSAA approval.

-Pre-approval process/stunt review process: All stunts are to be sent in for pre-approval to the TECH Committee, not OSAA. All Costume/Music/Choreography submissions are to follow the same process as last year.

-Committee member responsibilities and area: No one committee member can approve anything, takes a minimum of three members to approve submissions. Know the rules and purpose of our program so you can properly advise the membership.

-email communication circle.....meeting if needed: Commissioner will be using e-mail and impromptu meetings to address membership submissions seeking approval.

## \*Trainer report

-Part I/Part II, refresher trainings and stunt training: Reviewed information passed out.

-Stunt process/requirements: Stunting class required, interning dates TBA.

-Judging schedule/availability: Schedule was almost completely filled at meeting.

\*\*\*Judges scheduling for 2006-2007 season will be handled by Linda Romey.

-Two coaches per comp. philosophy: Implementing the Cheer Associations "eye witness" rule to ensure consistency and accuracy in TECH Judging.

## \*Tech Judges Prep Sheet/cheat sheet

-Review both documents /comments: Karalee made up a "Prep sheet" for judges with helpful hints about the TECH judging process. Cori made up a laminated "cheat sheet" listing the TECH rules by number for the judges to carry with them to competitions, as violations must be listed by rule number this year.

-Practice judging sheets: Quick review of updated TECH judging forms.

## \*Penalty/Appeals process

-Review new process: Reviewed Penalty process and new immediate Appeals process. Made suggestions on how to make it work most effectively, biggest key to success of the new process will be communications with both the JD and CD on location and timeframe.

-Review penalty points proposal: Reviewed and approved the Penalty Point proposal to take to the DDCA Board for approval on 10/25/07. Proposal will be distributed to the membership after Board approval.

## \*Meeting dates/locations

-Schedule Dec. & Feb. seasonal Committee meetings: Dec. Tech Committee Meeting is set for Sunday, December 10th at 10:30 AM at Woodburn High School. Feb./TBA

-Committee contact sheet: will be made available to membership via new web site.

## Quality Assurance Meeting minutes

**Date: September 7<sup>th</sup>, 2005**

**In attendance: Karalee Kylo, Cori Mingear, Allison Negus, Jessica Elliott, Caysie Torrey**

\*Meeting was started by welcoming committee members and taking attendance.

Committee discussed the purpose of the Quality Assurance Committee as per the handbook and reviewed the committee positions and duties.

\*It was decided that in most cases, the Q.A. Committee would try to have a discussion on the issue at hand through email. Once the season starts, we will probably need to have a monthly meeting to keep the communication going strong and discuss progress. It was stressed the Quick turnaround that the committee needs to have for violation appeals process.

**\*Fall Conference Role-** Each Q.A. Committee member will need to be very familiar with the rules and regulations in the Q.A. Handbook. No ONE member can approve any costume, music or choreography. Remember it must go to committee to be approved (no less than three committee members to make decision). Q.A. should be open and available for coach's questions and be prepared to take issues to committee.

Part I and Part II Trainings will be offered at upcoming DDCA Conference in October.

Committee discussed conference plan for educating coaches and potential judges.

Quality Assurance Handbook must be distributed and signed off by each School attending conference. Any school not present will have hard copy sent to them via snail mail after conference.

Karalee will ask at next board meeting if we can have a spot in the DDCA Booth for the handbook distribution. (Cori Mingear)

**\*NEEDS-**The committee also is in great need of video/DVD examples for the conference.

Karalee asked all board members, committee members and Judges Affiliation members to try to mail her any examples by Sept. 28<sup>th</sup> at:

**Karalee Kylo  
395 S.E. 14<sup>th</sup> Place  
Candy, Or. 97013**

### **\*Judges Affiliation-**

Committee reviewed and approved the training materials that the Q.A. Trainers will use to educate the J.A. Judges Directors at the Fall Judges Training Sept. 24<sup>th</sup> at Southridge High.

### **\*Q.A. Committee Contact List**

Needs to be confirmed by members prior to distribution. Karalee will work on having it updated by Coaches conference to hand out with Handbook.

### **\*Q.A. Judges Competition sign up**

Committee Members present signed up to Judge competitions. Please contact Cori Mingear at [coachcori@aol.com](mailto:coachcori@aol.com) to pick a competition.

**\*\*Next Q.A. Committee meeting will not be until after conference. Date to be set at conference by committee.**