

Dance Drill Coaches' Association
Board of Directors
Meeting Minutes
January 4, 2012 6:30-10pm
West Linn High School

REPORTS

Present: Debbie Brown (via Skype), Dodi Coreson, Danielle Cox, Pam Didier, Michele Napier (via Skype), Jan Phaigh, Syndie Rider, Christie Rivas, Sue Robertson, Tami Smith, Amanda Wilcox
Guest: Afina Brown

1. Review Minutes (Tami)
 - a. December Board Meeting minutes approved by the Board.
2. Treasurer's Report (Dodi)
 - a. Category Championships Profit/Loss
 - i. Gate approximately \$11,000
 - ii. Merchandise amount TBD (waiting for some bills to come in)
 - iii. Need to pay for Drill Down Caller
 - iv. Donated \$551 for scholarships
 - v. Returned checks for merchandise
 - vi. Waiting for some entry fees from teams for Category Championships
3. Judges Affiliation (Michele)
 - a. JA Training is this weekend
 - b. Feb 18 – Amity is hosting a competition with West Salem at West Salem HS
4. Technical Administrator (Amanda)
 - a. Training will be this Sunday at Wilsonville High School. Will report how it goes.
 - b. Michelle Long is coming to talk to the Tech Judges.
5. Chair's Report (Danielle)
 - a. Category Championships Follow-up
 - i. We need coaches to cover the admission table
 - ii. We cannot host this for the entire membership
 - iii. Discussed T-Shirt Sales, DVD Sales
 - iv. Awards history for website
 - b. OSAA Updates
 - i. Thumbdrives at State – OSAA will provide Thumbdrives for every team at State 2012. They are working on a different method for State 2013 – possibly creating a system to email judges' comments to the coaches.
 - ii. State Championship T-shirts – this will be our last year selling State Champion t-shirts. OSAA will take it over starting next year.
 - iii. Reporting NFHS rules violation – OSAA will be more involved in rule violations from now on. Violations will be reported to the schools from OSAA, using a similar process as other sport teams in Oregon.
 - c. Review of Board's 2011-2012 Goals

- i. Went over each of our Board Goals for the year thus far and discussed our progress on all of the goals.
- d. Good news: Three new schools have registered for the State Championships this year!

BUSINESS

1. All-State (Tami & Dodi)

a. Updates

- i. Reviewed list of All-State staff, assistants,
- ii. Discussed All-State t-shirt design and t-shirt order for assistants and instructors, food to be ordered and other last minute details to finish.
- iii. Assistants and Instructors will meet on Sunday Jan 8 to learn the All-State Routine and Across the Floor combination. All-State Music will be posted online after the learning session, along with more details about All-State.
- iv. Assign Day of Duties – Discussed different duties that will be needed for Board Members and volunteers. Assignments for the Board will be finalized via email.

b. Post-Meeting Update on unplanned Facility Expenses

- i. We decided to hold All-State at Wilsonville High School because of the agreement we had with Wilsonville regarding the total cost of using the facility. The West-Linn Wilsonville School District informed us about 10 days before All-State that we needed to purchase event insurance to hold All-State at Wilsonville High School. Just a few days before All-State, they also informed us that we needed to have 2 custodians on staff for the day, instead of the previously agreed 1 custodian. These additional expenses were far beyond the projected budget for All-State 2012.
 - 1. The original facility expense total was agreed to be \$774 (\$574 for custodian and a \$200 donation to Wilsonville Dance Team).
 - 2. The original agreed cost for custodians was \$574 (\$41 per hour, for 14 hours). The additional expense for custodians was \$328, totaling \$902.00 in custodian fees for the day.
 - 3. The additional expense for event insurance was \$250.
 - 4. Total Facility expense for Wilsonville High School was \$1152, not including a donation to Wilsonville Dance Team.
- ii. If we had known about these expenses when we made the arrangements for All-State, we would have found a different school to hold the event. We will need to explore other location possibilities for All-State 2013. We would like to work on securing a date and facility for 2013 as soon as possible. We will aim for the same weekend in January (the MLK Holiday weekend). If your school is available and has the needed facility requirements (2-3 gyms, room for DDCA Meeting, central location close to I-5, lower facility fees, etc), please contact the All-State Directors via ddcaoregon@gmail.com.

2. Scholarships (Jan)

- a. Dance Scholarship Auditions will be at Milwaukie HS on Monday, January 16
- b. Milwaukie HS is offering their school for free and providing volunteers. Thank you Milwaukie!
- c. Academic Scholarship Deadline is February 3
- d. Scholar Athlete Program deadline is January 19

3. Stunt Pre-Approval Proposal (Debbie)
 - a. Proposal presented to Board regarding stunting training requirements for 2012. Board voted and approved proposal. Proposal will be presented to the membership at the Winter Meeting for voting at the Spring Meeting.
4. Coach of the Year/Service Award/Lifetime Achievement (Debbie)
 - a. Email will be sent to membership for nominations.
5. State Drill Down Callers (Pam)
 - a. It was determined by the Board that OSAA should be secure Drill Down callers for State, with recommendations from the Board. This follows the same procedure as securing judging personnel.
 - b. Pam will touch base with OSAA to finalize the details.
6. Jr. High Membership Page on Website (Pam)
 - a. Updating wording for JR High page due to changes in our relationship with the DDCA.
7. Winter Membership Meeting Agenda (Danielle)
 - a. The DDCA Winter Membership Meeting will be held during All-State Auditions at Wilsonville High School on January 15 at 1pm.
 - b. Board went over meeting agenda for the DDCA Winter Meeting.
8. Charter Schools
 - a. Associate member teams of OSAA cannot compete with a regular OSAA Member School. If they compete, they can compete in club teams or in their own division.
9. Judging Affiliation Issues
 - a. An anonymous concern was brought forward regarding the JA Affiliation policy. The Board was asked to review the affiliation policy and determine if the rules outlined in the policy still met the best interests of the membership.
 - i. The Board re-read the rules and didn't see any issues that needed to be addressed.
 - ii. The Board determined that the rules met the interests of the membership.
 - iii. If there is a specific issue that members would like the Board to look into, we can dive deeper into the rules to resolve an issue.
10. Manual Update (Dodi)
 - a. In progress.