

Dance Drill Coaches' Association  
Fall Membership Meeting  
Meeting Minutes  
October 1, 2011  
11:30am, Seaside Shilo Inn

**Board Members Present:** Danielle Cox, Caysie Duax, Dodi Coreson, Pam Didier, Michele Napier, Syndie Rider, Tami Smith, Sherry Summerville, Amanda Wilcox

**Teams Present:** Amity, Astoria, Canby, Centennial, Century, Clackamas, Crescent, Crook County, Dallas, David Douglas, Gladstone, Glencoe, Grant, Grants Pass, Gresham, Lakeridge, Liberty, Madison, Marshfield, Milwaukie, Molalla, Newberg, Oregon City, Parkrose, Pendleton, Philomath, Reynolds, Sam Barlow, Sandy, Santiam, Scappoose, Sheldon, Sherwood, South Albany, South Eugene, Sprague, St Helens, Stayton, Sunset, The Dalles, Thurston, Tigard, Tualatin, West Linn, Westview, West Sylvan Middle School

**REPORTS**

1. Welcome & Roll Call – Syndie
2. OSAA Report – Kyle Stanfield
  - a. Intro – You all have an impact on kids' lives... thank you for your leadership role.
  - b. Communication will come through Kyle's office through the OSAA. Clarifications through OSAA. Email any questions to Kyle Stanfield at [kyles@osaa.org](mailto:kyles@osaa.org).
  - c. General admission tickets did not work out for State, but ticket prices are being reduced for State 2012. They will now be only \$10 per ticket.
  - d. At State 2012, there will be only 6 judges on each panel instead of a 9 judging panel. All judges will be certified through the DDCA system.
  - e. Laurel McAfee stepped down as State Judges Director. Michele Napier was asked to be the new State JD for 2012.
  - f. Question: What about the issue/rumor about Cheer and Dance/Drill being pushed to be a sport?
    - i. Answer: Right now it's just a conversation. It's all about Title 9 Compliancy. There are some issues and lawsuits going on right now in which the issue came up.
  - g. Question: Can you clarify the difference between a Sport and an Activity through OSAA [and why dance is considered an activity]?
    - i. Answer: Dance will continue to be defined as an Activity because dance does not have a defined season.
    - ii. Question/Comment – can OSAA advocate for us with our schools if there is an issue? Pay to play issue?
  - h. Question: Are the dates set for State?
    - i. Answer: Yes, the dates are set : March 14-17, 2012
3. JA Report – Michele
  - a. Scoresheet Revision – Novelty
    - i. JA Proposal to Board for changing changes to sub-captions of Novelty
    - ii. Novelty will now be judged on Projection, Choreography, and Visual Repertoire
  - b. New Score sheet Adopted- Pom
    - i. Read new description to membership.
    - ii. Pom will be judged on Precision, Choreography, and Visual Repertoire

- c. Updated Linear Scale
  - i. No changes at all. Expectations are exactly the same and what you're being judged on is the same. The JA Team, over the summer, reworded the verbiage on the linear scale. They simply changed the verbiage to be more user friendly.
  - ii. Please turn in evaluations if there are any issues with judges AND if there are any good kudos.
  - iii. Question (Dave) –Can you explain the changes in the training? Would like the membership to know what great changes and progress the JA is making in their training.
    - 1. We now do two different trainings to separate the Fall and Traditional Season.
    - 2. Emphasizing the areas in which we need to improve as judges. Many more hands on classes.
- 4. Chair Report – Danielle
  - a. Save the Date for Category Championships:
    - i. December 10 at Reynolds High School
  - b. Why attend Category Championships?
    - i. Category Championships was formed in response to the membership requests
    - ii. Fundraiser for the DDCA
    - iii. Fundraiser for the hosting team
    - iv. Additional competitive opportunities for teams and individuals
- 5. Board Accomplishments in the Past Couple Years– Danielle
  - a. Proposal Log
    - i. Established a Technical Review Committee
      - 1. Four TRC members and Technical Chair
    - ii. Revised DDCA Membership Fee Structure
    - iii. Financial Statements to be posted to the Website
    - iv. Reduced timing traditional competitions for dance drill from 4-6 minutes to 3-5 minutes
    - v. Proposal to OSAA 1/2/3A to remain a standing division if less than 8 teams register for State
    - vi. Set the maximum number of performers for the show decision at 50 regardless of school classification
    - vii. Proposed to OSAA the 4A class requirements for teams for a large and small be lowered to five teams
    - viii. Proposed to OSAA 5A and 6A have pre-set numbers for large and small at State Championships
    - ix. Provided a clarification on Category timing
    - x. Proposed to OSAA Show teams receive scoresheets between rounds – OSAA proposed this be expanded to all teams
    - xi. Proposed OSAA block the second round performance of Show teams
    - xii. Dance/Drill Timing limits for Pre-Qualification lowered to 2.5 minutes
    - xiii. Increased the music penalty to 5 points
    - xiv. Created a Pom Division
      - 1. Established a scoresheet (choreography, visual rep, precision) and category definition
    - xv. Increased the maximum time in kick to 2.5 minutes

- xvi. Changed the Novelty scoresheet subcaptions to Projection, Choreography, and Visual Repertoire
  - xvii. Revised wording in the linear scales for Content, Execution and Overall Effect
  - xviii. Change wording of age requirements for becoming an active judge
  - xix. Combined the Membership Director and Fall Conference Coordinator into one role – Member Services Director
  - xx. Increased the minimum GPA to 2.5 for the dance scholarship
  - xxi. Post all awards/honors given by the DDCA and state placements on the DDCA website
  - xxii. Took on All-State after OSAA could not host it anymore
  - xxiii. Created the Fall Category Championships
  - b. Question – 4A Proposal. OSAA still had discretion to combine the division if they deem it necessary.
  - c. Question – Requalification – Dance and Drill. Show?
6. Minutes – Tami
- a. Postponed minute approval of Spring membership meeting to the Winter Meeting. Both the Spring Membership Minutes and the Fall Membership Minutes will need to be approved at the Winter Membership Meeting.
7. Treasurer’s Report – Dodi
- a. Outstanding Bills: Very few teams with outstanding bills.
  - b. Check Re-Issue/NSF
    - i. It is each person’s responsibility to update the DDCA Treasure of changes to their mailing address
    - ii. Fees related to re-issuing checks, as a result of failure to provide updated information, will be passed along to the individual
    - iii. Fees related to NSF checks are also passed along to the individual
  - c. 2011-12 Memberships: 48 teams and 2 middle schools paid membership
  - d. Scholarships – all 19 scholarships have been claimed and paid
    - i. Where they’re going to school: Boise State, Concordia University, Lewis & Clark, Linfield, N Arizona, Pac Lutheran, University of Washington, University of Wisconsin, Stanford, Whitman, Oregon State, University of Oregon
  - e. 2010-11 DDCA Budget Actual and 2011-12 DDCA Budget Proposed (posted & reviewed for membership)
    - i. Projected versus actual for DDCA: We were very close to our projected numbers for 2010-11.
    - ii. Reviewed numbers for budget/actual: Conference, Membership Fees, Category Championships, All-State, Board Stipends, Technical Review Committee, State Awards, JA Workshop, Scholarship Judges; financing Judges Workshop, Transportation Cost, Office Supplies, Copies, Postage, Website, Constant Contact, Insurance, Gifts, Equipment, Prof Fees/Licenses, Food Meetings
  - f. Requested Last Year – Spreadsheet presented that shows the Projected versus Actual expenses from year to year, requested last year versus actual to be posted:
    - i. Went through projected and actual budgets for Coaches Conference 2011. Costs were about the same for this year compared to last year. Membership Fees, Technical Judges, etc.

- ii. Spreadsheets presented for JA projected versus actual
    - 1. The only money making thing the JA does is the JA Evaluation Show which pays for the expenses of the Judges Affiliation
- 8. Drill Down, clarifications – Pam
  - a. During Drill Down, competitors need to wear a dance/performance shoe that is appropriate for drill down. The following foot apparel is NOT ALLOWED: flip-flops, slippers, boots, sandals, or any street shoe that is not safe, could inflict damage to the gym floor, or impedes the ability of the participant to execute proper foot and heel placement.
- 9. DDCA Technical Program Restructure – Danielle
  - a. Technical Review Committee - Previous:
    - i. Technical Review Committee Members: Denise Danielson, Christine Anderson, BJ Cerny, Jessica Tabb, Brianna Danielson (alternate), Technical Director (Chair)
    - ii. Technical Director – Linda Romey
  - b. Changes and process for Technical Program 2011-2012:
    - i. Linda Stepped down as the Technical Director
    - ii. Not a lot of response to fill the open position
    - iii. Board discussed options with the TRC, JA, and discussed what to do and came up with a new structure.
    - iv. After a search for a new Technical Director and a discussion regarding the work load, the Board has decided to split the work load of the Technical Director/Technical Review Committee (TRC) between a TRC Chair and a Board Tech Liaison.
  - c. Technical Review Committee – REVISED/NEW:
    - i. Technical Review Committee Members: Denise Danielson, Christine Anderson, Jessica (Gould) Tabb, Brianna Danielson, TRC Chair
    - ii. TRC Chair - BJ Cerny
    - iii. Technical Administrator (A Board Member that acts as a Liaison for Tech) - position TBD
  - d. Technical Program Re-Structure:
    - i. Role of Technical Director is now to be split up into 2 positions, the Technical Review Committee Chair (chosen from the Technical Judging pool) and the Technical Administrator (chosen from the Board of Directors).
      - 1. BJ Cerny has accepted the new role of the TRC Chair.
      - 2. The Technical Administrator position is still to be determined.
  - e. Workload -Tech Administrator:
    - i. Responsible for communication of all areas pertaining to the Technical Program, including changes, proposals, or technical issues to the DDCA membership
    - ii. Completes yearly training on updates to the NFHS Spirit Rules handbook (provided by OSAA)
    - iii. Maintains the Technical Summary Report, an ongoing record of all warnings and violations of any NFHS Rules and Regulations and DDCA Rules and Regulations as well as a pre-approval list, throughout the dance team season
    - iv. Submits the Technical Review Summary to the DDCA Webmaster for posting on the DDCA website
    - v. Receives all technical pre-approval and appeal submissions from the DDCA membership
    - vi. Responsible for all communication to Technical Review Committee for approvals

- vii. Responsible for all communication to coach about submissions/appeals
  - viii. Responsible for all communication to the Technical Judges about approvals/declines
  - ix. Communicates and works with the Technical Review Committee and OSAA on rule interpretations
  - x. Reports to the DDCA Board Chair any major issues
  - xi. Maintains certified technical judges list and provides to the JA Scheduling Director as appropriate
  - xii. Gives a final summary report of pre-approvals, warnings, and penalties to the DDCA Board of Directors after each season
  - xiii. Compensation: \$300
- f. Workload – TRC Chair:
- i. Selected by the DDCA Board (with input from the Technical Review Committee), with preference shown to applicants with at least two (2) years of Spirit NFHS ruling experience
  - ii. Reviews pre-approvals and appeals with Technical Review Committee
  - iii. Works with Technical Review Committee for all changes and proposals to be presented to the DDCA Board of Directors
  - iv. Conducts all Technical Review Committee Meetings
  - v. Responsible to recommend Technical Judges for the OSAA Dance/Drill State Championships to the OSAA State Judges Director
  - vi. Acts as the Technical Judges' Liaison for the OSAA Dance/Drill State Championships
  - vii. Compensation: \$200
- g. Workload – Technical Review Committee Members:
- i. Completes yearly training on updates to the NFHS Spirit Rules handbook (provided by OSAA).
  - ii. Plans and Conducts training for all interns and returning Technical Judges
  - iii. Determines technical training materials and supplies and communicates with the Tech Liaison about equipment needed for training
  - iv. Serves as a Technical Judge at a minimum of one (1) category and one (1) traditional competition per year
  - v. Evaluations of the Technical Judges are done by the TRC (paid \$10 per evaluation); assigned by the Chair of the TRC.
  - vi. Compensation - \$75 per member
- h. Pre-Approvals – Quality Assurance
- i. Pre-approvals will no longer be in place for DDCA Quality Assurance Rules (music, choreo, costumes), effective Winter 2012 (aka the traditional season)
  - ii. Questions regarding music, choreo and costumes may be submitted for clarification by the TRC
  - iii. A warning or violation may be submitted on appeal to the TRC
- i. Pre-Approvals - Stunting
- i. Pre-approvals will exist for one more year for Stunts
    - 1. Goal: Move toward coaches who wish to stunt take a class similar to what is offered by OSAA for cheer coaches and remove the pre-approval process for stunts.

- j. Timing Clarification – Category Competitions
  - i. Dance routines during the Category season are allowed to start on the floor, inside of the performance area boundaries, and end on the floor. Timing for these routines shall start with the first beat of the music. Should a team choose to not use music, they must notify the Technical judges of this intent prior to the start of the competition. The Technical judges will then start timing that routine at the point the team’s coaches have indicated is their “intent to start”.
  - ii. For all routines that use music, entrances and exits from the floor, without music, will not be timed.
- k. Technical Reminders
  - i. Per the NFHS handbook piercings are illegal at practices and performances (this includes pep assemblies, games, and competitions)
  - ii. Changes to routines between round 1 and round 2 are a 10 deduction
    - 1. Exception: Changes requested by the Technical Judges to fix a safety issue or a quality assurance issue.
      - a. Example: tank top added to fix a low-cut top
      - b. Example: Stunt changed to address a safety issue
  - iii. This includes changes to performers hair (male or female), changes to costuming, changes to props
  - iv. Reminder: NFHS has restrictions on the size and type of logos are allowed
- l. Questions from Membership
  - i. Question: What about stunting rules and how we fit in as dance? There are many stunts that we do as dance that are not outlined or clarified in dance.
    - 1. Answer: We are working with OSAA regarding these rules. But we need the membership to bring forward the stunting issues they would like to be amended, so we can compile those stunts to take to OSAA to get approved.
  - ii. Question/Concern: Issue with a stunt that was approved all year and was not deemed legal at State.
    - 1. We are working to educate all the judges so they are all on the same page.
    - 2. BJ – We also need to remember that teams are judged on what was performed THAT DAY. If a team varies from the stunt that they pre-approved and performed it differently, they can still get a penalty even if they are on the pre-approval list.

## **BUSINESS**

- 10. Articles of Association – Dodi
  - a. Articles of Association Reviewed and some details discussed.
  - b. Motion: Jessica Elliott and Caysie Duax motioned that we approve the new Articles of Association.
  - c. Vote: Membership voted to approve the Articles of Association by a unanimous vote.
- 11. DDCA Live – Danielle

- a. Discussion about whether or not we should keep DDCA Live on the website. We pay \$199.95 for the service and are unsure if the membership is utilizing DDCA Live, if they want to keep it, or if they would prefer it to be discontinued.
- b. Motion – DDCA Live to be removed from Website by Dave McCall, seconded by Karalee.
  - i. Membership voted unanimously to remove DDCA Live from the DDCA Website.

#### 12. DDCA Volunteer Needs

- a. Please sign up to volunteer; your help is needed to make these events run smoothly!
- b. The following events need volunteers:
  - i. DDCA Category Championships – Dec 10, 2011 at Reynolds High School
  - ii. DDCA All-State Auditions – Jan 15, 2012 at TBD
  - iii. DDCA Dance Scholarship Auditions – Jan 16, 2012 at TBD
  - iv. Oregon Junior Dance State Competition – Spring 2012 at TBD
- c. Sign-up sheets for volunteering for these events were circulated among the coaches.

#### 13. Membership Lists – Syndie

- a. Syndie is working on compiling the membership lists to distribute to the membership.
- b. Does the membership have any objections for distributing the membership lists to the vendors?
  - i. Will only distribute name and email address
  - ii. Short membership discussion. Syndie will work on it and decide how to distribute the list.

#### 14. All-State 2012 – Dodi & Tami

- a. Discussion about changes:
  - i. We're making changes to All-State this year. "Changes can cause discomfort." We have to be courageous to make changes happen
    - 1. All-State Auditions will be Sunday January 15
    - 2. Scholarships will be Monday January 16
  - ii. History: Years ago All-State was overpopulated, too many dancers were showing up that weren't qualified to go. Asked coaches to be more selective about which dancers they send to All-State. That didn't really work. It's been a problem for many years.
  - iii. Biggest Changes: We're going to add a Technical Across-the-Floors audition, and then cuts will be made. Dancers moving on will learn a more advanced All-State Audition Routine that they will audition for the judges after a break. We will offer an optional drop-in class that will be taught at the same time as the Audition Routine is being taught, for the dancers that did not make it past the technical cuts.
  - iv. Membership Questions/Discussion:
    - 1. Questions: Who will you be hiring for the instructors? Are you bringing in instructors from out-of-state?
      - a. Answer: We have not yet extended our invitations to the instructors we plan to hire. We don't have any plans to bring in instructors from out-of-state, but we'd consider it if the costs are within our budget. Since there are several more instructor positions we are looking to fill this year, we are open to instructor recommendations from the membership. Please contact [Tami Smith](#) with any recommendations for All-State instructors or All-State Assistants.
    - 2. Question: Will all the dancers learn the same routine and be judged together?

- a. Answer: All the dancers, no matter their team classification, will learn the exact same Technical Across-the-Floor routine and All-State Audition Routine. However, dancers will be separated into their OSAA school classifications when they are judged (i.e. 1A-4A, 5A, and 6A).
- b. Summary of All-State 2012 (compiled after the meeting for a more complete communication):
  - i. All-State Auditions will be held on **Sunday January 15, 2012 (at Wilsonville High School)** and we will continue with a similar one-day format as last year. Auditions will now start with a **Technical Across-the-Floor** sequence that dancers will learn and then audition in front of a panel of judges. After the first round of auditions, the judges will make cuts, and call back the finalists to learn the **All-State Audition Routine**. The All-State Routine will be more advanced this year and consist of three distinct styles: Jazz, Contemporary, and Hip-Hop. After learning the All-State Routine, finalists will audition the All-State Routine for the judges.
  - ii. Dancers that do not make the technique cuts will be invited to "Drop-In" dance classes that will be held at the same time the All-State Routine is being taught. Seniors that do not wish to audition for All-State, but wish to participate in the Drop-In dance classes, are welcome to register and join us for the day! Please keep in mind that the Technical Across-the-Floor sequence will be at the intermediate to advanced level. If a dancer does not possess the required technical skills to be successful in learning the Across the Floor combinations, then we encourage them to skip the auditions and register for the Drop-In class only.
  - iii. After all dancers have finished being judged in their classification (1A-4A, 5A, 6A), there will be a review/call-back in which the dancers will perform the All-State routine in their group for the judges one last time. Likewise, dancers auditioning for All-State will need to stay until the end of the evening, no matter what time they audition.
  - iv. Additional details for All-State 2012 will be posted on the DDCA website as they become available. Please [click here](#) to go to the All-State page.

#### 15. Scholarships – Caysie

- a. No main changes
- b. Applications are due the beginning of December
- c. Membership Question- Should we charge a fee for scholarship auditions?
  - i. Answer: We're not planning to this year, but if we need to in the future, we may consider it if it's what's best for the membership.

#### 16. DDCA Board of Directors Elections

- a. Open Positions
  - i. Two year terms: Five open positions
  - ii. One year term: One open position
- b. Members Running for Election
  - i. Debbie Brown, Marshfield (5A)
  - ii. Danielle Cox, Liberty (5A)
  - iii. Jan Phaigh, Associate
  - iv. Amanda Wilcox, West Linn (6A)
- c. Results of Membership Vote – Board of Directors Elections, by ballot:

- i. Debbie Brown, Danielle Cox, Jan Phaigh, Kathy Sivers, and Amanda Wilcox were voted by the membership to be the new members of the DDCA Board Member.

17. Drawing of Door Prizes – Syndie

18. Reminders:

- a. The majority of Board communication is done via email; please let us know if you are not receiving regular emails from the DDCA Board.
- b. Save the Date – December 10 – for Category Championships
- c. DDCA Calendar – online
- d. Thanks to Karalee from Canby/Molalla for creating this calendar of important dance team dates!
- e. Facebook – Please go “Like” the Oregon Drill Down and the DDCA on Facebook!
  - i. DDCA Facebook page address: [www.facebook.com/DDCAOregon](http://www.facebook.com/DDCAOregon)
  - ii. Oregon Drill Down Page address: [www.facebook.com/pages/Oregon-Drill-Down/159579664124980](http://www.facebook.com/pages/Oregon-Drill-Down/159579664124980)
  - iii. Thanks to Laurie, Alex and Tami for creating DDCA pages on Facebook.
- f. Please sign-up to volunteer for the upcoming events!!