

LOCAL TRADITIONAL COMPETITION RULES

Criteria for OSAA/DDCA Sanctioned Traditional (non-Category) Competitions

Penalty: Non-compliance with any of these items will deem the Local Competition “ineligible” for DDCA sanctioning. Dance Teams attending a non-compliant Traditional Local competition will still be required to attend another event that is a compliant or sanctioned local competition, or request a waiver from OSAA in order to obtain entry to the State Dance Competition.

1. Local competition must be hosted by a member school in good standing with OSAA and DDCA. (fees paid in full from previous year, followed criteria previous year, all coaches members of DDCA)
2. Local competitions will contract all of their judging personnel through DDCA Judges' Affiliation Commissioner, including one judges' director and one tabulator. Local competitions will contract a minimum of three judges, one per caption, or a maximum of 6, two per caption.
3. Drill down caller must be coordinated by the DDCA Board drill down coordinator.
4. A Technical Judge must be contracted thru the Technical Judge Scheduler to insure routines meet sanctioning routine/show length requirements and meet Technical rules in regard to costuming, choreography, safety, stunting and music.
5. A medical person with a minimum of First Response certification qualifications must be contracted to be available and on site for the duration of the event, from the first rehearsal time through the last performance including drill down. Medical personnel should have emergency supplies available.
6. During the competition coaches' meeting competition directors will review the injury policy which states: Dancers must be instructed by their coaches on the proper action to take if injured while performing. If the dancer feels he/she will not be further injured, and is near enough to the floor boundary lines that movement will not injure other dancers, he/she should move to outside the nearest boundary line and remain until the coach, team representative, or medical personnel comes to his/her aide. If the injury is more serious, the dancer should remain on the floor, and the judges' director will stop the music should continuation of the routine appear to be harmful to the injured dancer, the team, or credibility of the performance. The team will be given an opportunity to repeat their performance when all remaining teams have finished their performances in that designated round.
7. The DDCA Competition Etiquette page must be included in the competition's program. It is located in Appendix A of this manual.
8. Local competitions must seek to support the DDCA scholarship fundraising goals by offering a 50/50 raffle, or other fundraising effort, with proceeds being donated to the scholarship fund.

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The following information is specific in relating to the penalties and/or follow up required to maintain the Sanctioning Criteria. (The numbers correlate to the numbers on the previous criteria page.)

1. A member school is in Good Standing with OSAA and DDCA if:
 - 1.1 DDCA membership fees are current for all staff including coaches, choreographers, advisors and consultants.
 - 1.2 Competition fees or outstanding balance from previous year are paid in full.
 - 1.3 Criteria for sanctioning have been followed and the competition has been cleared by the Sanctioning Representative on the board.
 - 1.4 "Good Standing" will be reviewed by the Sanctioning Representative.
 - 1.5 Penalty: If a member school does not meet the Good Standing level the following will apply:
 - A. The member school requesting a competition will be denied the opportunity to host the competition until all outstanding items for sanctioning are cleared through the Sanctioning Representative. The current application will be accepted for processing once any outstanding items have been cleared.
 - B. Once the application has been accepted for processing an attempt will be made to honor the original date requested. However, if the date is full the member school will be contacted and given the option to either move the competition date or wait until the next year to host a competition

2. Any competition that contracts a non-certified judge without the written consent of the Judges Affiliation (JA) Commissioner will be considered NON-SANCTIONED. Last minute changes to judging staff will be considered a JA issue and must be cleared by the JA Commissioner and the Sanctioning Representative.

The Judges, Judges Director and Tabulator must be identified on the sanctioning checklist.

3. Any competition that contracts a non-certified drill down caller without the written consent of the DDCA Drill Down Coordinator will be considered NON-SANCTIONED, Last minute changes to the drill down caller will be considered a Drill Down coordinator issue and must be cleared by the DDCA Drill Down Coordinator and the Sanctioning Representative.

The Drill Down Caller must be identified on the sanctioning checklist.

4. Any competition that contracts a non-certified Technical Judge without the written consent of the Technical Judge Scheduler will be considered NON-SANCTIONED. Last minute changes to the Technical Judging staff will be considered a Technical Committee issue and must be cleared by the Technical Judge Commissioner and the Sanctioning Representative. The Technical Judge must be identified on the sanctioning checklist.

5. Contracting of the medical person with minimum of First Response Certification is the responsibility of the Competition Director.

The medical person must be identified on the sanctioning checklist.

6. Acknowledge completion on sanctioning checklist.
7. Acknowledge inclusion on checklist.
8. The funds for the DDCA Scholarship need to be received by the DDCA Treasurer prior to the Spring Meeting. The DDCA Treasurer and /or the Sanctioning Representative may override this time frame.

Supply the amount and an estimated date of when the funds will be sent on the sanctioning checklist.

Process:

1. The Competition Director must complete and return the Sanctioning Checklist to the Sanctioning Representative by the Monday following the competition. The name and address is listed on the Sanctioning Checklist.
2. Failure to meet the deadline for the Sanctioning Checklist may be disputed through a written request.
 - 2.1 The request must contain a written statement giving the reason for the delay.
 - 2.2 The Sanctioning Representative, Judges Affiliation Commissioner and the DDCA Board will review the request and determine the validity of the request. A reply to the request will be sent within five business days.
 - 2.3 If the appeal is granted a new deadline for results and checklist will be set.
 - 2.4 If the appeal is granted and the new deadline is missed then the competition becomes Non-Sanctioned and will not be eligible for a competition the next year.
3. If a competition fails to complete the sanctioning checklist, the following will apply:
 - 3.1 All teams attending the competition will be notified by the Sanctioning Representative that the competition they attended was determined to be “Non-Sanctioned” and they will need to attend another competition to be qualified for State under the sanctioning rules and OSAA state rules.
 - 3.2 The Judges Affiliation will be notified that the competition is not eligible to host an event for the next season.
 - 3.3 The Competition Director and member school coach will be notified of the reasons why the competition was not sanctioned.
 - 3.4 The results being posted on the website will be posted as “Non-Sanctioned” results.

Infractions:

Any infraction observed at a competition can be reported to the Sanctioning Representative. The following process must be used:

1. Documentation must be presented proving that there was an infraction within a week after the competition.
2. All information must be submitted in writing and provided to the Sanctioning Representative for review.

3. Those presenting the infraction must submit their name and contact information for follow up.
4. Failure to complete the above steps will void the notice of infraction

Appeals:

1. Appeals by a team attending the competition may be made, in writing, through the DDCA Sanctioning Representative.
2. Appeals to the determination for sanctioning may be made, in writing, through the DDCA Sanctioning Representative.

GENERAL RULES—Local Traditional

1. ELIGIBILITY/QUALIFICATION

All Oregon high school student participants in local competitions including musicians must meet OSAA student eligibility rules.

2. EVENT FORMAT/ DIVISIONS

The Local Competition will be formatted based upon school team entries received for the event as determined by the Competition Director. Team sizes, team divisions, school classifications are all possible means for determining event format/divisions. Practice times, competition, drill down and awards ceremony are determined by the Competition Director.

3. REGISTRATION AND FEES FOR TEAM ENTRY

- 3.1 Host school determines team registration fees and deadlines.
- 3.2 Registration/Entry Information should include the following:
 - A. Date of the event, including round times
 - B. Location, including school address, phone number and driving directions.
 - C. Entry fees and deadlines.
 - D. Judging format, festival or one-sided.
 - E. Number of judging cassette tapes needed with school identification.
 - F. Availability for competing school to attempt QS qualification. (Jan – March)
Does this competition meet sanctioning criteria/requirements?
 - G. Dressing room rules and guidelines
 - H. First Aid and Trainer availability
 - I. Specific facility information – food, room keys, security, gym rules

- J. Drill Down competition information
- K. Competition Contact information – Name, phone, email address
- 3.3 The host school determines and communicates Entry fees and Gate fees. Guidelines and decisions made on refunds in the event of team cancellations, poor weather conditions, hardship, shall be decided by the hosting school representatives.
- 3.4 Host school determines the number and types of Awards provided.

4. NUMBER OF ROUNDS

There shall be a preliminary round and a final round of competition if the facility can accommodate two rounds.

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5. DETERMINATION OF FINALISTS

All teams shall perform during the preliminary round; the method of selecting teams to advance to the final round shall be announced prior to the competition.

6. CHANGING ROUTINES

The same routine, music and costume must be used for both rounds, except when change is mandated by OSAA/DDCA for safety reasons. PENALTY: See Penalty Value page in Appendix C.

7. TIME LIMITS AND BOUNDARIES

Definition: The "performance area" shall be defined by the inside edge of the boundary line of the basketball court on which the competition is held.

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- 7.1 Judging and timing shall begin with the first step across the boundary line on to the performance area or the first note of music, whichever occurs first. Judging and timing shall end when the last member crosses the performance area boundary line at the end of the routine.
- 7.2 Time Limits for local competitions:
 - A. Dance Divisions Maximum of 6 minutes.
 - B. Show Divisions Maximum of 7 minutes.
- 7.3 TIMING PENALTY: See Penalty Value page in Appendix C.
- 7.4 Teams in any division attempting to achieve the Qualifying Standard prior to State, must perform a minimum of 3 minutes of their State declared show.
- 7.5 The following guidelines will be used for timing at local competitions in order to determine eligibility for state pre-qualification.
 - A. Technical Judge will time all teams.

- B. Coaches should qualify that the entrance and/or exit portion of their routine is the staging for State if either will take more than 15 seconds. This is to clarify that the minimum of 3 minutes is met.
- C. Record this information in the comments section.
- D. Record performance time on observation sheet.

8. OSAA State Rules and Regulations apply for the following areas and must be adhered to:

- 8.1 Costume rules and regulations. (See Appendix C)
- 8.2 Special effects rules (OSAA State Rules, Section 2.6)
- 8.3 Props/Set Rules (OSAA State Rules, Section 2.8)
- 8.4 Stunts (OSAA State Rules, Section 2.9)
- 8.5 Music Guidelines (OSAA Rules, Section 2.5)
 - A. The performance music (CD or cassette tape) will be checked during the practice session and will be kept by the sound crew until the end of the competition. It is recommended that the CD/ cassette tape be protected and identified with the school name. It is recommended to have a “back up” performance copy.
 - B. In case of a mechanical failure, the team has the option to go back to the beginning and repeat their performance. There will be no penalty due to mechanical failure.
 - C. Music may have words, but all must be appropriate. Lyrics that include profanity, encouragement of violence or sexual references are not appropriate for a high school event. See Technical information, Appendix C, for details.
 - D. A representative of each team must be present at the music area to cue the music when their team is performing. The sound crew is not responsible for correct cues if no team member is present.

9. DETERMINATION OF VIOLATIONS

A Rules Violation Committee has the authority and responsibility to determine if the competition rules have been violated. The Rules Violation Committee will consist of the Judges Director and the two Technical Judges. The determination of a violation may be based upon first hand observation by a committee member, or may be in response to a written protest filed by a participating coach. All decisions on alleged violations will be made by this committee and this committee only.

10. PROTESTS

If a participating coach believes that a team has violated a competition rule, that coach has the right to file a written protest to the Rules Violation Committee specifying the team involved, the rule in question and the manner in which the coach believes the rule was violated. Protests must be filed prior to the final round of the competition unless the

violation occurred exclusively during the final round. The issuance of a protest against another team is a very serious accusation and should not be frivolously undertaken.

If a protest is filed, the Rules Violation Committee shall meet to discuss the validity of the protest. Valid protests will be brought to the attention of the coaches of the offending team prior to second round, or awards (depending on when the violation occurred). Depending on the nature of the violation, the Rules Violation Committee may assess penalties against offending teams as indicated in these rules. All decisions shall be final.

Verbal protests will not be accepted. Only written protests will be pursued and acted upon.

11. COMPETITION TABULATION

11.1 PRELIMINARY ROUND (ALL TEAMS, ALL DIVISIONS)

- A. Competing teams will be scored by judges using the linear scale.
- B. The maximum points per caption, per judge, per round for all divisions are:
Execution—300; Content—300; Overall Effect—300.

C. Score sheets in Appendix B

11.2 FINAL ROUND (ALL TEAMS, ALL DIVISIONS)

- A. Competing teams in the final round will continue to be scored by judges using the same linear scale and same captions, as referenced above.
- B. The total points for each team from Final round are added to their total points from the Preliminary Round, and are calculated to determine the team's (averaged) Score, as shown on the Master Tabulation Sheet.
- C. Placements for the event will be determined by averaged score.
- D. Judge's comments will be taped.

11.3 DETERMINING THE SCORE

- A. The formula for calculating a team's SCORE is to add together their points from each judge. Divide that total by three (the number of sub-captions); then divide that number by the number of judges, then divide by the number of rounds of performance and then subtract penalty points.

For example:

$$3548 / 3 \text{ (sub-captions)} = 1182.6$$

$$1182.66 / 9 \text{ (# of judges)} = 131.4$$

$$131.4 / 2 \text{ (rounds)} = 65.7$$

$$65.7 \text{ minus } 3 \text{ penalty points} = 62.7 \text{ Final Score}$$

- B. A team's decimal point score will be rounded to the nearest tenth; up if the second number after the decimal is .05 or larger, such as 65.07 would be considered 65.1. Scores will remain unchanged if the second number after the decimal is .04 or smaller, such as 65.04 would be considered a 65.0.

11.4 CRITERIA FOR DETERMINATION OF WINNERS

The Master Tabulation Sheet shall be filled in with the numerical total points, the average score and the ordinal place from each judge. Winners shall be determined using the following criteria IN THIS ORDER:

- A. Placements will be awarded to the highest average scores in descending order.
- B. In case of numerical tie, the lowest ordinal score will be used to break the tie.
- C. In the case of a tie in both average score and ordinal points, an unbreakable tie shall be declared, two awards shall be given for that place and the next place shall be skipped in the assignment of placement.

11.5 QUALIFYING STANDARD (QS)

The Qualifying Standard (QS) is a numerical level of achievement that a team must reach in the first round performance to advance to the final round at the State Championships. At local events, a team's final averaged score from a one or two round event will determine if they met the QS for their State Division.

- A. A Team meets the QS if their final score is equal to or greater than the QS set for their division.
- B. Points from the first round of the competition will be added to the points from the second round to show the final total points, which will determine the final (averaged) score (as calculated in 11.3 A) and if the team reached the QS determined for their State Division.
- C. Score sheets for each team and judge will be available after the second round.
- D. The current (2007) State Championship Qualifying Standard is as follows:

1A/2A/3A/4A Dance Drill Classification/ Divisions	60
5A/6A Dance Drill Classification/ Divisions	65
Show Divisions	65
- E. The QS is determined by the DDCA membership and is open to change to meet rising or falling standards of achievement.

12. DRILL DOWN

12.1 The host school determines if it will host a novice and/or advanced drill down.

12.2 Participants

- A. The host school determines the number of team members to compete in the Drill Down

- B. At Local Competitions, the participants may wear either their costume or traveling outfit and shoes.
- 12.3 For Drill Down specifics - See OSAA Rules, Section 8.
- 12.4 Local Competition Director Responsibilities for Drill Down
- A. Request a certified caller from the Drill Down Coordinator and confirm with the coordinator that a caller has been booked for the competition. Effort will be made to secure a certified caller whose team is not participating in the local competition.
 - B. The local competition director and/or the drill down caller will ensure at least four pullers and the two back-up people for the calling committee has been contacted. This can be done in coaches' meeting
 - C. The competition director will write the introduction to the drill down and have the announcer read it. Emphasis should be placed on the audience remaining as quiet as possible.

13. General Rules

- 13.1 Penalties—Penalty Points will be deducted for infractions such as: (See Penalty Value page in Appendix C)
- A. Illegal stunts
 - B. Non-team member participating in your show
 - C. Changing your routine between rounds
 - D. Dance Division change in costume becoming unattached
 - E. Problems with live music and/or musicians
 - F. Visible body piercing
 - G. Technical violations
- 13.2 Show Division – Prop Ruling (Established December 3, 2003)
- A. Props can be built to fit through a standard gym sized door (for local & state competitions). Length and height are no longer restricted.
 - B. Dancers cannot perform on anything higher than 5 feet tall. Staging and backdrops behind dancers can exceed 5 feet.
 - C. Suggested time limit should not exceed a total of 13-minutes for set-up, performance and take-down.

14. Pre-Qualifying for second round of State

- 14.1 A hosting team may use their competition as an opportunity to achieve their division's QS by meeting the following criteria:

- A. Team must perform within their division. Still call it an exhibition in the program, but don't put a 6A Large team out for exhibition prior to the 1A/2A/3A Small division
 - B. Team must perform both rounds with the same music and routine.
 - C. Team must have a minimum of three minutes of their State routine.
 - D. Communicate to the Judges Director and the Technical Judge that you would like to be scored.
- 14.2 A competing team may pre-qualify for second round of State at a local competition by meeting the QS for their division and meet the following criteria:
- A. Team must perform both rounds with the same music and routine.
 - B. Team must have a minimum of three minutes of their State routine.
 - C. Coach must send in the Pre-Qualification form.